



Date:

Dear Sirs,

Regarding:

Address:

DMP Account Number:

We understand that you currently administer a Debt Management Plan (DMP) for the above customer(s). We'd be grateful if you could supply the following information on your headed paper as soon as possible:

1. Commencement date of the DMP
2. Current monthly payment
3. Total outstanding balance of the debts owed
4. Has the account with you been active and satisfactorily conducted for at least the last 12 months?
5. List of each debt including the name of the lender, account number, payment and balance

Please find enclosed a copy of the client's consent for your files.

Yours faithfully,